Pupil Mac Instructions (PDF)
Safari Browser

Google Chrome (Mac)

1. Click on the PDF you want to fill in
2. Fill in the PDF in your web browser. **(do not close this, if you do your work will not be saved)**
3. Once complete click on the **print icon** (top right corner of pdf)
4. Under destination select "Save as PDF"
5. Save to your device
6. Your teacher will tell you how to upload your Word or PDF file

Firefox (Mac)

1. Click on the PDF you want to fill in
2. Fill in the PDF in your web browser. **(do not close this, if you do your work will not be saved)**
3. Go to "File" > "Save as"
4. Save the file to your device

Safari (Mac)

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4. Save the file to your device

Pupil Mac Instructions (Word doc)
Safari Browser

You will need to have Microsoft Office 365 to fill in this document.

Google Chrome (Mac)

1. Click on the word doc you want to complete; this will download to your mac
2. Find the document in the finder
3. Double click on the document to open in word
4. Complete the worksheet